



Capital Region
community foundationsm
The Center for Charitable Giving

Impact Grant Letter of Inquiry Guidelines

Please answer the questions listed below in sequential order as thoroughly as possible in the allowed space in letter format on three single spaced typed pages in 11 point font.

- a. Briefly describe your proposal and the **significant impact** this grant could make; how would it impact your proposed project/program and the community?
- b. How does your plan/project **assist those citizens whose needs are not being met** by existing services?
- c. How does your project/plan meet **emerging needs**; does it have a high probability of leading to **innovative sustainable solutions** to community challenges? Is this project/program **duplicated** in any way in the tri-county (Ingham, Eaton, Clinton) region?
- d. Describe the **economic impact** your program/project will have on the tri-county region
- e. Outline your **fundraising plan** to secure the needed funding for this program/project.
- f. What **matching funds/ or in-kind support** have you secured for this program/project * 1 to 1 match is required
- g. Describe the plan for **building project/ program capacity** and **sustaining** the project/program.
- h. Describe how this project/program will facilitate **transformative change** in our community/region.

Mail Inquiries by March 10th to: Brad Patterson
Vice President of Program
6035 Executive Drive, Suite #104
Lansing MI, 48911

*Please note qualifying applicants will be contacted and provided with the appropriate application. Declined inquiries will be notified in writing. If asked to apply the impact grant application may be considered in addition to grants considered in the open application process.